

October 17, 2016

The Harper County Board of Commissioners met in regular session, with Chairman Carla Pence calling the meeting to order to Commissioners Lee Adams and Brian Waldschmidt. Also in attendance was Melinda McCurley, Recording Secretary.

Commissioner Waldschmidt motioned to approve benefits withholding in the amount of \$72,511.99; approved unanimously.

The General Manager for Plumb Thicket landfill entered the meeting to reintroduce himself, Robert Furnell reiterated that they want to be good stewards of the property and the environment. If there are any issues to please contact him directly.

Lori Reedy, County Appraiser, presented contract agreement for appraisal of the Plumb Thicket property. Lori will present the agreement to Janis for review prior to Board approval. A settlement has been agreed upon for the oil/gas royalty owner interest appeal. Final numbers for the abatement will be sent to the Commissioners for their information. Staff has been working on data collection for commercial properties and data entry for annual reinspections. The imaging software review committee has narrowed down the selection to 4 vendors and will be traveling to observe the top candidate in action at a municipality. Working with Melinda on zoning/mapping training in preparation for the October 25<sup>th</sup> public hearing.

Commissioner Waldschmidt motioned to approve the minutes of October 10, 2016; approved unanimously.

Sherry Vierthaler, Health Department, presented the annual review of the Family Planning and Reproductive Health Manual. Commissioner Adams motioned to approve the Family Planning and Reproductive Health Manual; approved unanimously. There was discussion about an employee taking Home Health Aide certification program per tuition payment agreement. Consensus of the Board was to allow the employee to obtain the certification. Immunization Program Audit found no deficiencies. WIC audit scheduled November 14<sup>th</sup>. Flu Clinics are scheduled around the County in the coming weeks.

John McClure, Road and Bridge, met with Terra Con on the Bluff City Road. It was the consensus of the Board to have soil boring down at one location to determine if there is an underlying issue. There was further discussion about the drainage issue East of Harper. The Board wants to ensure road conditions for the safety of all citizens. Commissioner Pence was authorized to sign agreement with Terra Con for phase 3 road projects that was previously approved at the October 3, 2017 meeting.

Mildred Metzger and Andrea Reneau, Treasurer's Office, gave a department update, working on daily work and gearing up to send out 2016 tax statements. Staff has been working on collecting EMS delinquent accounts with some luck with payment plans. Discussion was held regarding having EMS staff work on collections with Treasurer's Staff so they can assist and learn the process. Joanna Kenney entered the meeting to participate in discussion about revenue collections.

There was additional discussion about utilizing the EMS collection process to collect other departments delinquent debt like juvenile housing. The Board with help from the Treasurer's Office will research the statute of limitations and legal proceedings to collect juvenile housing cost from the parents of those individuals. Some parents have been diligent about making monthly payments.

Ami DeLacerda, HR, presented a form to designate agents for KPERS benefits. Commissioner Waldschmidt motioned to appoint Ami DeLacerda as designated agent for KPERS; approved unanimously.

Ami presented travel requests for Appraiser's Office and Register of Deed's Office. Commissioner Adams was authorized to sign the requests since he is responsible for the Courthouse.

At 11:17 p.m. Commissioner Waldschmidt motioned to recess into executive session for non-elected personnel in order to protect the privacy of the individual with Ami DeLacerda, and reconvene the open meeting in this room at 11:27 a.m.; approved unanimously. At 11:27 a.m. Commissioner Adams motioned to extend the executive session for non-elected personnel in order to protect the privacy of the individual with Ami DeLacerda, and reconvene the open meeting in this room at 11:32 a.m.; approved unanimously. The meeting returned to open session at 11:32 a.m. with no binding action taken.

Cheryl Adelhardt with the Courthouse Preservation Committee and Bob Randall, Facilities Director, were present to discuss the memorial sign at the courthouse.

Melinda McCurley, presented the voting delegate forms for KCAMP and KWORC annual meetings. Commissioner Waldschmidt motioned to appoint Carla Pence as voting delegate for both meetings and Lee Adams will be the alternate; approved unanimously.

Commissioner Pence was authorized to sign the Harper County Extension Council's 2017 budget.

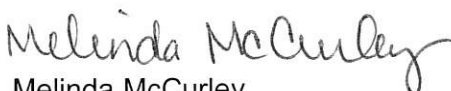
As there was no further business, the meeting was adjourned at 12:47 p.m. The next regular meeting will be held on Monday, October 24th, at 9 a.m. in the Courthouse Commissioner Room.

APPROVED



Carla Pence, Chair

ATTEST:



Melinda McCurley  
Recording Secretary